

# Junior Accountant

@ñ Welcome to your new adventure in finance!

Becky connects talented, financial professionals from Belgrade to innovative Western European companies. A unique chance to work from our highly modern office downtown for on innovative, Western European accounting practice.

x\*ñ" Responsibilities:

- Post and process journal entries to ensure all business transactions ore recorded
- Update accounts receivable and issue invoices
- Update accounts payable and performs reconciliations
- Assist in the processing of balance sheets, income statements, and other financial statements according to legal and company accounting and financial guidelines
- Update financial data in databases to ensure that information will be accurate and immediately available when needed
- Prepare and submit weekly/monthly reports
- Assist senior accountants in the preparation of monthly/yearly closings
- Assist with other accounting projects

B Job Requirements:

- Bachelor's degree in accounting, finance, or relevant field
- Excellent analytical and mathematical skills
- Good understanding of accounting and financial reporting principles and practices
- Excellent knowledge of MS Office

es\*• Meet us and enjoy the Becky.works ride!

Becky values you as a professional and as a person!

Employ your unique skills and passion for finance and administration and enjoy in on environment where work—life balance makes a priority! We are looking forward to meeting you!

